

**Confidential EMPLOYMENT APPLICATION**

NICK'S LANDSCAPING of Ohio LLC

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Copley, OH 44321  
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**PERSONAL INFORMATION**

LEGAL FULL NAME: \_\_\_\_\_ today's date: \_\_\_\_\_  
Date available to start: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
(Street) (Apartment/unit #)  
\_\_\_\_\_  
(City) (State) (Zip)

Primary Phone: \_\_\_\_\_ 2nd Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

Emergency contact person and phone number: \_\_\_\_\_

Do you have reliable transportation? Yes{\_\_} No{\_\_} Valid driver's license? Yes{\_\_} No{\_\_}

DL# \_\_\_\_\_ Social Security # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Valid US citizen? Yes{\_\_} No{\_\_} Authorized to work in the U.S.? Yes{\_\_} No{\_\_}  
Have you every been convicted of a felony? Yes {\_\_} No {\_\_}  
If yes, explain: \_\_\_\_\_

DESIRED PAY: \_\_\_\_\_

Position applying for and why?:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**EDUCATION**

High School: \_\_\_\_\_ City and State: \_\_\_\_\_  
From : \_\_\_\_\_ to \_\_\_\_\_ did you graduate? Yes{\_\_} No {\_\_}  
Activities/ awards: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

College or Other: \_\_\_\_\_ City and State: \_\_\_\_\_  
From: \_\_\_\_\_ to \_\_\_\_\_ did you graduate? Yes{\_\_} No {\_\_}  
Major \_\_\_\_\_ Minor: \_\_\_\_\_  
Other courses studied/specialized in: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Confidential EMPLOYMENT APPLICATION**

**General information:**

What skills, qualifications, awards or certifications do you have for this position?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List of your active trade association memberships, licenses, or certifications:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PROFESSIONAL & PERSONAL REFERNCES**

1) Full name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_

2) Full name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_

3) Full name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_

**PREVIOUS EMPLOYMENT**

1) Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Position: \_\_\_\_\_ Starting pay: \_\_\_\_\_ End pay: \_\_\_\_\_  
Job description: \_\_\_\_\_

Date of employment from: \_\_\_\_\_ to \_\_\_\_\_

Reason for leaving: \_\_\_\_\_  
\_\_\_\_\_

**Confidential EMPLOYMENT APPLICATION**

2) Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Position: \_\_\_\_\_ Starting pay: \_\_\_\_\_ End pay: \_\_\_\_\_

Job description: \_\_\_\_\_

\_\_\_\_\_

Date of employment from: \_\_\_\_\_ to \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

\_\_\_\_\_

3) Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Position: \_\_\_\_\_ Starting pay: \_\_\_\_\_ End pay: \_\_\_\_\_

Job description: \_\_\_\_\_

\_\_\_\_\_

Date of employment from: \_\_\_\_\_ to \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

\_\_\_\_\_

**Military service:**

Branch: \_\_\_\_\_ From: \_\_\_\_\_ to \_\_\_\_\_

Rank at discharge: \_\_\_\_\_ type of discharge: \_\_\_\_\_

If other than honorable, explain: \_\_\_\_\_

**Disclaimer:**

**I certify that my answers are true and complete to the best of my knowledge and capable abilities. If this application leads to employment, I understand that false or misleading information in my application or interview may result in immediate termination.**

**Signature: X** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**Office use only:**

**Interview date:** \_\_\_\_\_

**Hired:** \_\_\_\_\_ yes \_\_\_\_\_ no

**Pay salary/wage:** \_\_\_\_\_ **Position:** \_\_\_\_\_

# **Confidential EMPLOYMENT APPLICATION**

## **EMPLOYMENT SURVEY (OPTIONAL TO FILL OUT)**

Please answer the following questions using a scale of 1 to 5....be honest.

1. = strongly disagree
2. = disagree
3. = undecided
4. = agree
5. = strongly agree

- I enjoy doing physical work outdoors in Northeast Ohio weather conditions:\_\_\_\_\_
- I have the ability to work in small groups of 2- 5 people and seem to be the leader in those types of groups:\_\_\_\_\_
- I have the ability to work in large groups of 6 or more people and seem to be the leader of the group:\_\_\_\_\_
- I enjoy working by myself:\_\_\_\_\_
- I am extremely good with managing my own problems when they occur in the work place:\_\_\_\_\_
- I am organized:\_\_\_\_\_
- I am on time to work and overall a timely individual:\_\_\_\_\_
- I take pride in my work:\_\_\_\_\_
- I have the ability to learn:\_\_\_\_\_
- I have the ability to teach others:\_\_\_\_\_
- When given multiple tasks I tend to do well:\_\_\_\_\_
- I manage my temper well when I get upset and do not curse or use foul language:\_\_\_\_\_
- Safety is important to me and the others working around/with me:\_\_\_\_\_
- I want to see myself and the company that I work for grow and become successful:\_\_\_\_\_

Answer the following questions on a scale of 0-5 in the relationship to the following fields: Design, build, maintain.

0= no experience 1 = Poor 2= Not so good 3= Average 4= Very good 5= excellent

### **DESIGN:**

- I read designs well:\_\_\_\_\_
- I am able to sketch out designs on site:\_\_\_\_\_
- I am able to use landscape software:\_\_\_\_\_
- I know how to sell small or average size landscaping jobs:\_\_\_\_\_
- I can identify most common plants in the Northeast Ohio area:\_\_\_\_\_
- Total design score:\_\_\_\_\_

**Confidential EMPLOYMENT APPLICATION**

**BUILD:**

- I have general knowledge and skills installing interlocking pavement and segmental retaining wall systems:\_\_\_\_\_
- I have a general understanding of installing outdoor lighting systems:\_\_\_\_\_
- I have a general skills of installing and servicing irrigation systems:\_\_\_\_\_
- I can operate most all light duty equipment such as a skid steer, mini excavator and compaction equipment:\_\_\_\_\_
- I have installed stone veneer before:\_\_\_\_\_
- I take safety measurements loading equipment, backing up trailers and general job conditions:\_\_\_\_
- Score for build team:\_\_\_\_\_

**MAINTAIN:**

- I know how to properly maintain and service commercial landscaping equipment such as mowers, small tools and various power equipment:\_\_\_\_\_
- I have experience operating most all commercial lawn mowers such as walk behind mowers, zero turn mowers, and agricultural equipment:\_\_\_\_\_
- I know how to properly selectively trim and prune trees, shrubs and other plant material:\_\_\_\_\_
- I know how to apply dry and liquid fertilizers to lawns, trees and shrubs:\_\_\_\_\_
- I know how to snow plow commercially and residentially:\_\_\_\_\_
- I know how to operate salting equipment and manage ice properly at job sites:\_\_\_\_\_
- I generally enjoy working in the field doing snow plowing and ice management tasks:\_\_\_\_\_
- I have general knowledge and skills of proper plant care and installation practices:\_\_\_\_\_
- I know how to communicate properly with my co-workers, superiors and customers in a respectful manner:\_\_\_\_\_
- I wear proper safety protection and practice OSHA requirements in the field:\_\_\_\_\_
- Total score in maintenance:\_\_\_\_\_

Please explain any unique assets that you can bring to this company:

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